

Step 3: Check Your Application Status.

The “My Current Status” link from the My Jobs menu enables you to check if you resume/application has been received by Human Resources, if your resume/application has been referred to a hiring department, and if a job vacancy has been filled. Status Descriptions are provided on this page to better assist you.

My Jobs site will serve as your personal tool for viewing your applicant records, applications in progress, saved searches and bookmarked jobs.

The screenshot shows the UC San Diego Employment and Community Outreach website. The top navigation bar includes links for Home, Log In, and Sign Out, along with a search box for jobs. Below the navigation bar, there are tabs for Jobs Home, How to Apply, My Profile, My Resume, My Jobs, and Job Bulletin. The main content area is divided into a left sidebar and a main panel. The sidebar contains links for My Profile (Contact Info, Background, Education, Work History, Profile Summary, Change Password), My Resume (Upload Resume, Create Resume, My Resumes), My Jobs (Apps In Progress, Current Status, Bookmarked Jobs, Saved Searches), and Job Bulletin (New Jobs, Professional Administrative, Engineering Executive, General, Health & Patient Care, Information Technology, Partners). The main panel is titled "Current Status" and contains an "Instructions" box, an "Applications In Progress" section (showing no applications), an "Applications Submitted" section (showing one application: PROGRAMMER ANALYST II # 46629, My Status: Applied 08/19/2008, Job Status: Open), and a "Status Descriptions" section with a list of status definitions.

UC San Diego
Employment and Community Outreach

Home Log In Sign Out

Search Jobs: Go

JOB HOME HOW TO APPLY MY PROFILE MY RESUME MY JOBS JOB BULLETIN

MY PROFILE
Contact Info
Background
Education
Work History
Profile Summary
Change Password

MY RESUME
Upload Resume
Create Resume
My Resumes

MY JOBS
Apps In Progress
Current Status
Bookmarked Jobs
Saved Searches

JOB BULLETIN
New Jobs
Professional Administrative
Engineering Executive
General
Health & Patient Care
Information Technology
Partners

Current Status

Instructions: View the positions you have applied for and the applications you have in progress. Your status will only change when a hiring manager makes a decision regarding your application. If your contact information has changed, please update it [here](#).

Applications In Progress
You currently have no applications in progress.

Applications Submitted

 **PROGRAMMER ANALYST II # 46629**
My Status: Applied 08/19/2008, Job Status: Open [View](#) [Withdraw](#)

Status Descriptions

- **Under Consideration** = Candidate is currently under review – no interview decision has been made.
- **Schedule Interview** = Hiring manager has identified applicant as a possible candidate for an interview. If selected, the hiring department will contact the candidate directly to schedule an interview.
- **Applied or Manual** = Resume was received and will be reviewed.
- **Referred** = Resume was reviewed and sent to the hiring department for further consideration.
- **Others More Competitive** = Resume was reviewed and other candidates had qualifications more closely matching the job requirements.
- **Withdrew** = Candidate withdrew from consideration.
- **Decline** = Candidate declined job offer.
- **Note** = When 'Note' is in status column this indicates candidate was hired for the position.
- **Interviewed-Pending Decision or Pending** = Candidate was interviewed and a decision on candidate is pending.
- **Future Interest** =
 - (For job under the Internal Recruitment Program) Internal UCSD employees have priority for this position, external applicants will be referred if requested.
 - Applicants who more closely match the position requirements have been referred, if additional resumes are requested you will be referred.